

GUIDANCE NOTES FOR TENANTS COMPLETING THIS FORM

We require information about the income of tenants so we can make an assessment on the ability to afford the rental amounts. This information is required for all cases.

You may be requested to provide proof of identity with your application form. Acceptable proofs of identity include:

- Utility Bills
- Council Tax Bill
- Mobile Phone Bill
- Credit Card Statements

All of our terms and conditions can be found at www.lettingprotection.com

NOTES FOR LANDLORDS

When the application form is returned you should verify the details before commencing your application process.

You will be acting as a 'Data Controller'. Your responsibilities as such are detailed on the website

IMPORTANT - IF YOU WISH TO PURCHASE RENT GUARANTEE AFTER COMPLETING THE QUICK CHECK

Rent guarantee is only available for tenancies let on an Assured Shorthold Tenancy (AST). You will be asked to confirm this when you submit your rent guarantee application.

You will be required to hold proof of identity for any prospective tenant and provide this information to us in the event of a claim.

A LPS Rent Guarantee is only valid if all tenants on a tenancy agreement have been referenced by ourselves.

The prospective tenant must confirm the property as their principle residence.

You should familiarise yourself with the full Policy Terms and Conditions which, with additional information, can be found at www.lettingprotection.com